



RANGEWAY PRIMARY SCHOOL
INFORMATION BOOK 2026



PRINCIPAL'S MESSAGE

Thank you for choosing Rangeway Primary School for your child's education. We are delighted to welcome you to our vibrant and inclusive community! At Rangeway PS, we set high expectations in three key areas—Wellbeing, Engagement, and Learning. Every child is supported to thrive personally, socially, and academically.

As a Positive Behaviour Support (PBS) school, we take a proactive and deliberate approach to student wellbeing.

Through our Zones of Regulation program, students build essential self-regulation strategies and social-emotional skills, forming a grounded foundation for learning.

In recognition of our efforts, we were **2025** winners of the WA Education Award for Wellbeing & Learning, highlighting our success in creating a resilient and supportive school environment.

We deliver high-quality Literacy and Numeracy programs that challenge and support all learners to achieve mastery. Our intervention groups and small-group tuition provide intensive support designed to accelerate learning, especially for students needing extra assistance in reading, writing, or mathematics.

In partnership with PCYC, we offer after-school programs that enhance engagement, build confidence, and expand student interests beyond the classroom.

Our passionate staff prioritise student wellbeing, engagement, and achievement through high-quality teaching, personalised support, and a sense of belonging.

Joey's Program — our 0-3-year-old early learning initiative.

This nurturing, play-based program readies our youngest children for school life through exploration, social interaction, and structured foundational learning.

We look forward to working in partnership with you—families are valued contributors to each student's journey. Please feel welcome to visit or get in touch with any questions or suggestions. Your feedback is always welcomed and appreciated.

Karin van Dongen
Principal



WELCOME TO RANGEWAY

OUR DETAILS

Address:

4 Cassia Street
Rangeway WA 6530

Phone number:

9968 1700

OUR STAFF

Principal

Karin van Dongen

Deputy Principal

Justine Bell & Shannan Robinson

MCS

Kylie Conder/Narelle Cocking

School Officer

Lisa Mardon & Kandi Cullen

Aboriginal Education Team

Kym Hacon

Coral Wear

Sherylee Haynes

Amy-Lee Tarchini

Dwayne Taylor

Tara Lane

Tash Ryan

Jenny Hoare

Natasha Karkoe

Tevin Quadrio

Mason Drage

Darren Moody

SCHOOL HOURS

8.55am

School start

11:05am-11:40am

Lunch

1:40pm-2:00pm

Recess

3.00pm

End of the day

Students are supervised from 8.00am

CANTEEN

Our P&C is currently inactive. We are looking forward to starting the P&C up again in 2026. We look forward to seeing you at our first meeting.

2026 SCHOOL TERMS

Term 1 Monday 2 February - Thursday 2 April

Term 2 Tuesday 21 April - Friday 3 July

Term 3 Tuesday 21 July - Friday 25 September

Term 4 Tuesday 13 October - Thursday 17 December



OUR VISION

Our school is a caring and welcoming place where all students can succeed. We work with our families and the community to nurture belonging, cultural safety for everyone and to feel valued.

Together we achieve success!

POSITIVE BEHAVIOUR @ RANGEWAY PS

What is PBS? School Wide Positive Behaviour Support (SWPBS) places a major focus on the prevention of negative behaviours. PBS applies evidence-based approaches, practices and strategies for all students to increase academic performance, improve safety, decrease problem behaviour, and establish a positive school culture.

Our PBS Focus are:

- Be Respectful
- Be Responsible
- Strive
- Be Safe

Our purpose is to make our school a good place for learning. We model, explicitly teach, practise and celebrate positive behaviours.

What does this look like at Rangeway Primary School?

- Clearly defined behaviour expectations
- Consistent and frequent acknowledgement of positive behaviour (Positive People tokens)
- Constructively and specifically addressing problem behaviour
- Effective use of behaviour data to assess and inform decision making





ATTENDANCE

Regular attendance is essential for your child's success. Every day at school provides valuable learning opportunities that build knowledge, confidence, and social skills. Missing even a few days can disrupt progress and make it harder to keep up with peers. At Rangeway Primary School, we set high expectations for attendance because consistent participation is the foundation for strong engagement, wellbeing, and achievement. Together, we can ensure your child makes the most of every learning opportunity. If we can support you in any way, transport, food or uniform please speak to our Jirraminda Support Team.



Please notify the school the morning of your child being absent. You can contact the school via phone or email to report absences. You will receive a text from our School Messaging System if your child is absent and the school hasn't been notified, you can click the link to reply.

If your child will be absent from school for more than three days due to medical reasons, a medical certificate should be supplied on return as per the Department of Education's Attendance Policy.



ACCIDENTS & ILLNESS AT SCHOOL

Please make sure that the school has accurate contact details for your family. We will contact you if your child is unwell or has hurt themselves at school.

ASSEMBLIES – COME CELEBRATE WITH US!

Our school assemblies are held twice each term (Weeks 5 and 10) on Friday afternoons from 2:00–3:00 pm. You'll find the exact dates on the Term Planner sent home at the start of each term.

Assemblies are hosted by different classes, and we'll let you know when your child's class is performing—always a proud moment! These gatherings are a wonderful opportunity to celebrate student achievements, enjoy performances, and connect with our school community.

Parents and caregivers are warmly invited to attend—your presence makes these events extra special! We'd love to see you there!



BOOKLISTS

Each year, the school will distribute booklists for all students. These can be purchased from any stationery supply business in town.

CAMPS AND EXCURSIONS – LEARNING BEYOND THE CLASSROOM

At Rangeway Primary School, we believe that learning happens everywhere—not just inside the classroom. Our camps and excursions provide rich, hands-on experiences that build confidence, teamwork, and a deeper understanding of the world around us.

A highlight for our students is the Year 6 Camp, where they develop independence, leadership, and lifelong memories as they prepare for the transition to secondary school.

We are also proud to offer On-Country learning through the Ngaparrtji Ngaparrtji Two-Way Science Program, which connects students to Aboriginal knowledge systems and Western science. These experiences help students reconnect with Country, understand sustainability, and appreciate the importance of cultural perspectives in science and everyday life.

Our excursions and camps are designed to engage, inspire, and extend learning, ensuring every child has opportunities to grow academically, socially, and culturally.



CHARGES AND CONTRIBUTIONS

Please refer to the School Voluntary Contributions and Charges document provided at enrolment. We accept cash, Eftpos or direct deposit as forms of payment and payment plans are available if needed.

Bank Account Details for Electronic Funds Transfer

Account Name: Rangeway Primary School

BSB: 066 000

Account: 1222 0915

Please use the Invoice number or your child's full name as a reference.





CHILD AND PARENT CENTRE – A PLACE FOR FAMILIES

Our Child and Parent Centre is here to support families with children aged 0–4 years, because we know the early years are so important for setting children up for success.

Every Wednesday is Rangeway Family Day, and it's all about connection and support. Join us for Joey's Playgroup, a fun and friendly space for little ones to play and learn. You'll also have access to helpful services like the community health nurse and other family supports—all in one place.

And don't worry—you'll see familiar faces from our school team, including AIEOs, ready to welcome you and make you feel at home. It's a great chance to have a yarn, ask questions, and build strong relationships before your child starts school.

We'd love to see you there—because together, we can give every child the best start in life!

COLLECTING STUDENTS EARLY

To minimise disruption to learning, if you need to collect your child during school hours, please sign out at the front office. A staff member will bring your child to the office for you.

For safety reasons, your details must be recorded in our school system. If they are not, we will need to verify your identity before releasing your child. This process ensures that every student remains safe and secure at all times.



COMMUNICATION

Communication between the school and our community is crucial for the success and growth of Rangeway Primary School. We use a range of channels to keep you informed, including Facebook, our School Newsletter, Seesaw, the school website, paper notes, parent-teacher meetings, and special events like the Welcome BBQ and assemblies.

We strongly encourage parents and caregivers to reach out to teachers or the school office with any questions, concerns, or feedback. If something isn't going well, please pop in for a yarn—a quick chat can make a big difference.

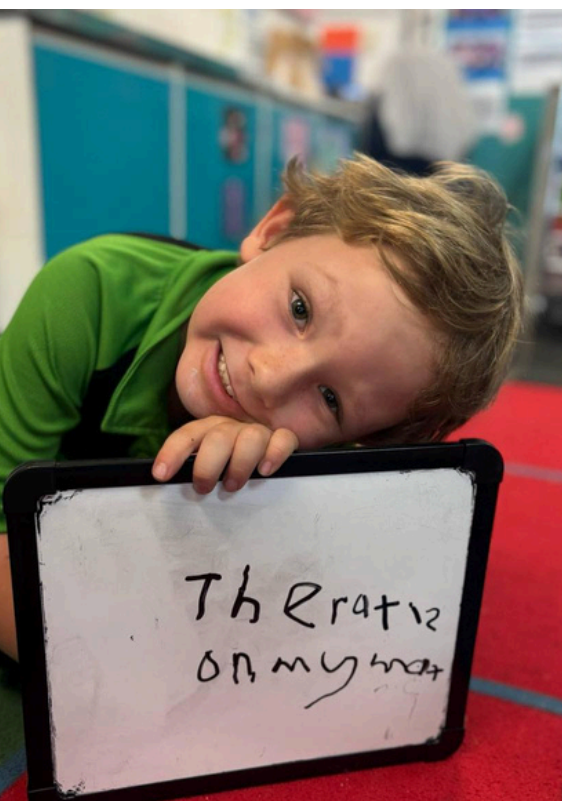
Parents and caregivers are also invited to join in school activities whenever possible. Your involvement helps strengthen our community and supports your child's learning and wellbeing.

"Together we make Rangeway stronger".



COMPUTER AND INTERNET AGREEMENT

Access to the Internet is available to all students for educational purposes. We require students to sign the Computer User Agreement upon enrolment. This states that all students agree to use the Internet and associated equipment in an acceptable manner.



CONCERNS & COMPLAINTS

If parents/caregivers have a concern about their child's school work, behaviour or classroom program, they should discuss their concern with their teacher, as soon as possible. Please arrange a mutually convenient time with the teacher, as they should not be disturbed while teaching or supervising the class.

Where a concern relates to a whole-school issue eg: school policy or an issue of a general nature, please make an appointment to speak with the principal. This process should also be used if you have discussed a class or individual issue with your child's teacher, and have not satisfactorily resolved it with them.

DIETARY RESTRICTIONS

Please advise your classroom teacher or office staff of any dietary restrictions your child may have. If the restriction is due to a medical condition, please provide a letter for your child's records and see the office to complete a Student Health Care Management Plan. Should there be any changes during the year, please be sure to advise the classroom teacher and the School Office so that changes can be made to your child's records.

EON FOUNDATION

EON Foundation has developed an edible garden project - EON will support the school in the design of the vegetable garden, including an orchard and a bushtucker patch. The food grown in the garden is made available to the school and wider Rangeway Community and the produce is used for cooking activities on a regular basis. The EON Project Managers Miss Sally & Miss Briar teach Edible Garden and Healthy Eating classes to every student in the school on a fortnightly basis.

E-RIDEABLES

The safety of students is our priority and under WA laws, only individuals aged 16 and over are permitted to use eRideables or eBikes with the motor engaged.

From 2 February 2026 (first day of Term 1), the Department of Education is introducing a ban on the use and storage of eRideables and eBikes on public schools grounds by students under the age of 16. This ban supports student safety and aligns with road safety laws.

Please be advised that from Term 1 2026, if a student under 16 brings an eRideable or eBike on Rangeway Primary School's grounds, the device will be confiscated, and parents/carers will be contacted to collect the device.



FACEBOOK

We like to share great learning and exciting student activities often! Facebook is one of the ways we communicate.

Please like our page so you can enjoy our news feed.



GOOD STANDING

Students from Years 1-6 are required to keep Good Standing. They record their good behaviour days by colouring the day green. If a student receives a detention, they colour the day red and this means the loss of Good Standing. They need 3 "green days" to earn back their good standing. Students need Good Standing in order to participate in extra-curricular activities. Please refer to our Good standing Brochure for more information.

FACTIONS

Our school has three factions:

Brand	Green
Fairfax	Red
Houtman	Yellow

Faction shirts and hats are available for purchase in the front office.

GRAMS CLINIC

The Service is provided by Geraldton Regional Aboriginal Medical Service (GRAMS) and focus' on providing annual basic health checks to K-6 students enrolled at the School.

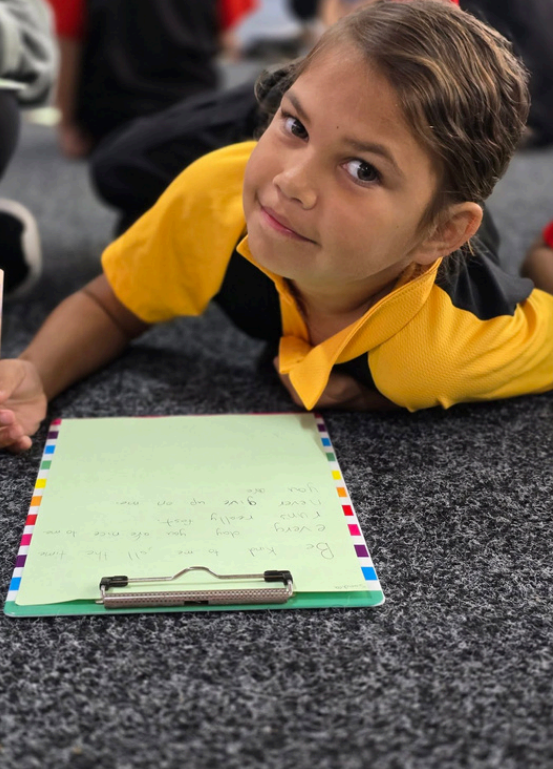
The aim of the Service is to offer accessible healthcare during school hours and to address the needs of our students.

Permission forms are included in the enrolment pack for the parent/caregiver to sign if you wish to access this service.

The clinic is open Tuesday 10am - 12pm weekly during the term. Please contact the office if you have any questions or would like to make an appointment.

HEAD LICE

Whilst your child may not be affected, head lice are extremely contagious. To quickly resolve the problem all parents should regularly inspect their child's hair and scalp and take precautions against them spreading. Your failure to inspect and treat means that the problem will continue.



WA Health Commission offer the following tips for treatment and prevention:

- Please check all family members
- Look for head lice and live eggs. Lice move quickly but eggs will be easier to see.
- Possible symptoms include: child scratching his/her head excessively, tangled hair for no apparent reason, blotchy red marks on the scalp and nape of neck
- Good grooming is good protection. Encourage your children to brush and comb their hair daily.

Children can return to school once treatment has been completed and no active lice or eggs are present. If your child is infected, please inform a teacher so we can notify other parents to check their children to prevent reinfestation. Reinfestation is a common occurrence so please continue to check your child's hair up to 14 days after treating. Unless treatment and follow up is done properly the problem of head lice continues to re-occur, becoming very expensive, tedious and time consuming.



HEALTH & SICKNESS

Children who are unwell, are not to attend school as the risk of cross infection is high. Please advise us of your child's absence. It is likely that your child will contract some common childhood viruses during their time at school.

If your child has been diagnosed with a communicable disease. (eg: chicken pox, school sores, head lice) please notify the school.

Please take great care in keeping us informed of any changes to your child's health or medical conditions as this will help us be aware of special requirements.



IMMUNISATION

Children enrolling in pre-kindergarten and kindergarten must be up to date with all the scheduled immunisations for their age to attend school. You will need to show your child's Australian Immunisation Register (AIR) Immunisation History Statement as proof of immunisation. To get a copy, log on to Medicare online via MyGov, using the Medicare Express Plus app, visit Medicare or Centrelink, or calling the AIR General Enquiries Line on 1800 653 809. See your local GP, Community Health Centre or GRAMS for free vaccinations. GRAMS are also able to provide the Immunisation History Statement at your request.



JOEY'S PLAYGROUP – A FUN START FOR LITTLE ONES

Our Joey's Program is designed for children aged 0–3 years and runs every Wednesday and Friday from 9:00–11:00 am at Rangeway Primary School. Parents and their little ones (bubbas included!) are welcome to join us for a relaxed, play-based session where children can explore, learn, and make friends.

It's also a great chance for parents to connect, share experiences, and enjoy a cuppa and some food while the kids play. The program is run by Rangeway School staff and our Child and Parent Centre team, so you'll see familiar faces who are here to support you.

We'd love to see you there—because strong beginnings start with community and connection!



LATE ARRIVALS

Children who arrive after class has commenced at 8.55AM, are required to go to the front office to sign in.

LIBRARY

Library is open Monday to Thursday for classes. Sessions are 30 mins and each class enjoys a story being read to them before they explore the books and borrow.

All students borrow books to take back to class and if students want to take a book home to read, all they need is a library bag.

Library is opened Thursdays during lunchtime for board games with the chaplain.

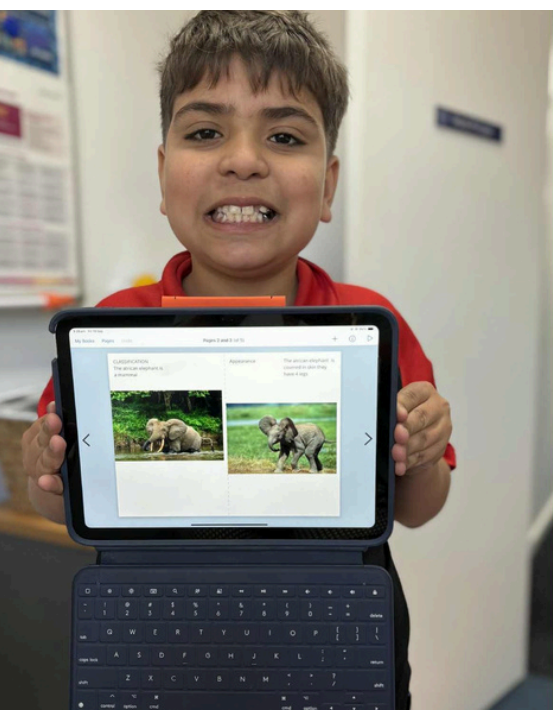


LEAVING SCHOOL GROUNDS

Children are not permitted to leave the school grounds during the day. Students need to be signed in and out through the front office and issued with a School Leave Pass.

LOST PROPERTY

Lost property is sent to the Jirraminda Room if the class teacher is unable to trace the owner. Please label your child's property clearly to assist us in returning their possessions if misplaced.



MEDICATION FOR STUDENTS

If your child requires medication to be administered at school by school staff, this will be done from the office. A Student Health Care Summary & Administration of Medication form must be completed. Please contact Office Staff to make arrangements for this to be done. Staff are required to record the details each time they administer medication to a child.

Parents are expected to take responsibility for the administration of short term medication to their child. If it is absolutely necessary for medication to be administered at school, then it **MUST**:

- Have all relevant prescription information if prescribed by a doctor.
- Provided by the parent or guardian in original container, with pharmacy label.
- Be within the expiry date of the product.
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- Delivered to staff as a daily supply (weekly supply will be accepted in some instances.)
- Provided with written instructions from the parent, guardian or doctor (it is preferred that long term medication be accompanied by a letter of instruction from the doctor).

Whilst staff will endeavour to do their best in providing this service where it is necessary, parents should bear in mind the difficulty of this undertaking, given the demands of a busy school.

All children who have Asthma are required to have a spare puffer at school and parents/carers are to complete a Student Health Care Summary and Asthma Management Plan at the front office. Older children may carry their puffer in their bag, but younger children's medication is best left with the class teacher or in the School Office.

Medication will be stored in a secured lock box or fridge with clear instructions provided from your doctor.

Please talk with Office Staff and make regular checks that the medication is up to date.



MOBILE PHONES

Mobiles are banned during school hours and should be turned off and handed in to the classroom teacher. Certain medical exemptions do apply. Parents are provided information at enrolment in regards to Rangeway Primary School's Student Mobile Phones in Schools Policy. If you would like a copy, please request this from the office.

P & C

Our P&C is currently in-active.

Please look out for the firsts AGM to be advertised in Term 1.

PLAYGROUND

Students are supervised at all times, during school hours, in the playground.

Please remember that all children must go home directly after school concludes as there is not a teacher or education assistant on duty in the playground.

PARKING

Parents are asked to park in the main school car park on Cypress Street. Verge parking is permitted on Cypress street and Cassia Street. Please take note of No-Standing Zones and designated "Kiss-'n Ride" areas.

PRIVACY STATEMENT

Rangeway Primary School respects your privacy. The information we collect about you and your child is necessary for administrative purposes and will not be distributed to other organisations or individuals without your permission. Please inform the school upon enrolment or as deemed necessary if your details change. You may choose not to disclose any information other than basic contact details.



REPORTING TO PARENTS

Currently our school has adopted the following Reporting to Parents framework for communicating the progress of our students:

Term 1 Welcome BBQ and informal meet and greet of your child's teacher.

During this time, you can book in for an interview with your child's teacher.

Term 2 Formal Report - Semester 1

Term 3 Open night

Term 4 Formal Report - Semester 2



STUDENT PHOTOGRAPHS

These are booked for Thursday 8 May. Individual, family and class photographs are usually available. Information will be forwarded home when available.

SWIMMING

Rangeway PS offers in-term swimming lessons at the Geraldton Aquarena. Parents/caregivers are issued a note and are asked to pay up-front or pay as you go. This programme is coordinated by W.A In-term & Vacation Swimming(WAIVS) and is administered by qualified instructors.



Please contact Trans Regional on InfoLine 13 62 13 for information on the buses that service our school and their routes. The office has Smart Rider Card Application forms in the office or they can be downloaded from <https://www.transregional.wa.gov.au/>
<https://www.transregional.wa.gov.au/timetablepdfs/regional/active/Geraldton%20TransRegional%20School%20Brochure.pdf>

Students now travel for free with the Smartrider card. Please ensure you have completed and returned to the office the consent form permitting your child to travel on the afternoon bus.



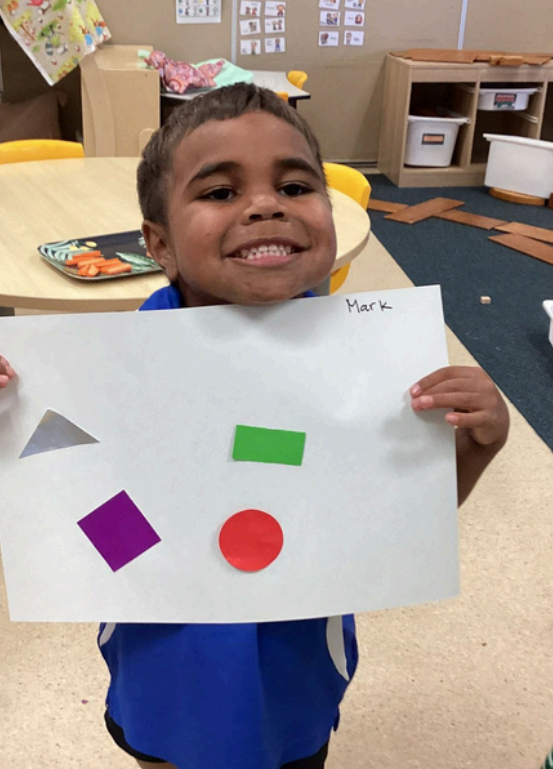
UNIFORMS & DRESS CODE

The Rangeway PS community takes pride in and shows respect for ourselves and the school. It is important students remember this when they are in the community in their uniforms. Jewellery is to be limited. Hair should be tied up where possible. No make up is allowed in primary school. We encourage students to wear closed-in shoes for safety reasons

Polo Shirt (4-14)	\$20.00
Polo Shirt (XS+)	\$22.00
Hoodies (4-14)	\$33.00
Hoodies (XS+)	\$39.00
Jackets (6-14)	\$35.00
Jackets (XS+)	\$37.00
Hats	\$14.00 Reversible w/ faction
Faction shirts	\$23.00
Faction shirts (XS+)	\$27.00
Black Shorts	\$16.00
Available from the front office, cash and Eftpos available	

VISTORS TO THE SCHOOL

All visitors to the school are asked to visit the front office on arrival. If parents/caregivers are staying longer than 10 minutes they are asked to sign in before assisting in rooms and prior to departing. Your name will be registered and a visitor's label issued for the duration of your stay.



KINDY AND PRE PRIMARY

At Rangeway PS we know how important Kindy and Pre Primary is for your child's future learning. Our educators are caring and committed to ensuring your child and your family feel welcome and safe in our environment. From Kindy, your child will start learning the reading, writing and maths skills that they will need in Year 1 and 2. They will also learn how to be good friends, to listen well and to follow routines, all while having fun.

ATTENDANCE AT KINDY AND PRE PRIMARY

Every day matters at Kindy and Pre Primary. Each day your child is learning new skills for life and when they miss gaps of schooling, gaps in their learning will start.

Did you know that Pre Primary is compulsory? All students are required to attend Pre Primary five days a week. If you or child are having difficulty with this, please speak to your teacher or our Deputy Principal.



SCHOOL HOURS & DAYS

Kindy Days are Tuesday, Wednesday & Thursday
Pre Primary is Monday - Friday

Students are supervised from 8.00am

Kindy and Pre Primary students need to be collected by a parent, caregiver or an authorised person. Please advise the front office and the contact list can be updated.

PARENT HELP

Having parents as helpers in the classroom allows the teachers to have extra activities running and your child will feel a sense of belonging by having their family show an interest in their schooling. Please speak to your teacher or put your name on the parent help roster to help us out. If you have any special skills (singing, art, construction) that you could share with the class we would love to know.



WAYS TO HELP AT HOME

Reading books, singing songs and counting objects all help your child to learn at school. Including your child in hanging out the washing, cooking and doing the shopping helps them to learn how to listen, take turns and follow instructions. Your teacher will have more ideas of ways to help at home.